Oregon Volunteer Firefighters Association

"Representing Those Who Volunteer"

OVFA Board Meeting

Minutes

Jackson County FD #3
October 17, 2014 – 1800 Hours

CALL TO ORDER:
President Parks called the meeting to order at 1817 hours.

ROLL CALL:

- ☒ Rex Parks, President
- ☒ Kirt Hickey, 1st Vice President*
- ☒ Stella Hickey, Secretary/Treasurer*
- ☒ Jason Servatius, 2nd Vice President
- ☒ David Sellers, Immediate Past President
- ☒ Analisa McKinley, Director
- ☒ Laura Thomas, Director
- ☒ Greg Musil, Ambassador*
- ☒ Vickie Musil, Ambassador*

GUESTS:
Chief Dan Petersen
Chris Barnes
Spencer Davidson
*Via Conference Phone

STAFF:
Jessica Carpenter

INVOCATION:
Past President Sellers provided the invocation.

GUEST REPORT

Chief Petersen reported abut OFCA Roundtable for Fire Chiefs; they have been successful with career and combination but are hoping to improve the involvement of the volunteer chiefs. They have received some grants this year and are reducing cost; the goal is to have the conference without the having to pass along the conference expense. DPSST is willing to provide space and lodging which will help keep the cost down significantly. Chief Petersen inquired if OVFA feels the volunteer chiefs will attend, can they attend and asked what OVFA thinks of the opportunity? OVFA Board discussed having the event in March or April; President Parks and Past President Sellers will be the contacts with OFCA on organizing the event.

ADDITIONS TO AGENDA
Add Goshen and City of Antelope under new business.
Add shirts under old business.

MINUTES

Motion: Moved by Past President Sellers and seconded by 2nd VP Servatius to approve the minutes of the September 12, 2014, meeting as presented. **Motion passed**

FINANCIAL REPORT:
Staff summarized the financial reports provided in the meeting packet.

> **Motion:** Moved by 1st VP Hickey and seconded by 2nd VP Servatius to approve the financial report as amended to remove duplicate line for EF Recovery and movement of Vendor fees to the marketing. **Motion passed**.

COMMITTEE REPORTS:

a) **Ambassador Program** – 2nd VP Servatius indicated that he still needs set interviews with ambassador candidate Mark Baker of Scio and Nathan Tuttle of NLFR.
b) **Budget –** Budget committee met prior to meeting, discussed some questions, staff will put in actual numbers for 2015 budget minus the $12K in fundraising and share with the committee how that looks.
c) **Bylaws –** Director Thomas, 2nd VP Servatius and Treasurer Hickey are reviewing the Bylaws.
d) C**onference –** 1st VP Hickey reported that he and Treasurer Hickey expect to have all classes, bios, locations, costs by mid-November to share at the next meeting in hopes of having the registration out by Jan. 1. Checking into Red Lion for the banquet. 1st VP Hickey and Treasurer Hickey will notify the Pendleton Convention Center that we are not using them so they can release the space. Staff will reach out to Red Lion about being the location for the banquet and host hotel for hotel rooms.
    a. Discussed potential locations for 2017, tentative plan for Lebanon in 2016.
e) **Grants and Scholarships –** No report.
f) **EMT Advisory Committee and OFCA EMS Section** – 1st VP Hickey attended the EMS Conference in Salem in September.
g) **Governor's Fire Policy Council** – Past President Sellers reported about two Task Forces had been formed:
    a. Firefighter Injury Task Force: Formed for the purpose of investigating whether there is a more accurate method of reporting firefighter injuries.
    b. Law Enforcement Deficiency Task Force: Formed in response to law enforcement shortages and the impact on the fire service. Meeting Scheduled next week.

   Past President Sellers sat in on the interview for State Fire Marshal and Chief Walker did outstanding.
h) **Fire Policy Committee** – No report.
i) **NVFC** – Allen Montgomery called in a report about the NVFC Conference. He attended in Lafayette and shared that he was asked to work on the SAFER Grant for Retention & Recruitment. It is likely to look like a Toolbox option. He was involved with a work group that discussed issues and challenges for Volunteers. He is also working on the Wireless FCC Communication; the 1st Goal is to make sure it's available everywhere by using existing towers and satellite. He also mentioned that OVFA might be contacted to discuss state wide renewal for NVFC membership with opportunity to retain small portion with OVFA. NVFC membership includes $10K A D&D insurance.

j) **Legislative** – Staff shared a reminder that NVFC Representative Dave Finger will be at the OFDDA Conference in November speaking on Volunteer Issues.
k) **Surplus Program** – Group accomplished at the meeting last month with the clean out.

OLD BUSINESS:

- Challenge Coins – Staff shared pricing options that companies were willing to give for an on-going order, staff were asked to get sample from Custom Coins and also share the pricing with Symbol Arts that Custom Coins and see if they are willing to bring price down.
- Chaplain Questions – No additional questions have been determined. The committee includes David Sellers, Kirt Hickey and Jason Servatius; they will review the original questionnaires that were filled out and see if meeting can be arranged with them. Staff will send the questionnaires to the committee for review.
- Banking – Group discussed the following signers to be added to the new Chase Account
  * President Rex Parks
  * Past President David Sellers
  * Treasurer Stella Hickey
  * Executive Director Genoa Ingram

  Staff will retain checks for a couple of weeks before to use for opening funds with Chase Bank. Umpqua account will remain open until the transition is complete and CD's will be held at Umpqua until the mature.
- Online Sales – tabled this until the banking transition has taken place.
- Junior/Explorer Council – Discussing proposal, Treasurer Hickey hopes to have report next month.
- 1st VP Hickey – re-stitching looks much better, cost of polo shirt plus about $3 for embroidery. Plan to have three polo shirts for board members and one polo shirt for Ambassadors to wear at conference. Estimated cost is $21 per shirt; add to budget. Also add 2 class A uniforms for Director McKinley and Director Thomas to budget.

NEW BUSINESS:

- November Meeting Date/Location – Board discussed moving the meeting back to Friday Nov. 21 in Salem. Plan to have banking appointment prior to this meeting. Staff will arrange an appointment.
- Relief Funds – Discussed the request for assistance for the expenses for the funeral of the recent volunteer death. Motion by Director McKinley, 2nd Director Thomas to donate $400.00 to Hood River Fire Department Volunteer Association to reimburse the funds that they used for the funeral expense. Motion Passed.
- Goshen Fire District – Staff received a call requesting information/suggestions for help with issues between volunteers and Chief/Board. Jeff from Goshen will be sending the SDAO report that they denied, OVFA Board will review it and see what resources can be provided.
- City of Antelope- Chief Carter has reached out asking for assistance for Fire Training resources. President Parks provided Chief Carter with a contact for Central Oregon Fire Instructors Association.

- Facebook – Director McKinley asked if anyone else is interested in being added to the list of people to do updates. Director Thomas is interested.

ADJOURNMENT
There was no further business and the meeting was adjourned 2130 hours.

Transcribed by:

Jessica Carpenter, OVFA Staff