



Oregon Volunteer Firefighters Association

“Representing Those Who Volunteer”

OVFA Board Meeting Minutes

OVFA Conference Room
November 21, 2014 – 1800 Hours

CALL TO ORDER:

President Parks called the meeting to order at 1805 hours.

ROLL CALL:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Rex Parks, President | <input type="checkbox"/> Analisa McKinley, Director |
| <input checked="" type="checkbox"/> Kirt Hickey, 1 st Vice President* | <input checked="" type="checkbox"/> Laura Thomas, Director |
| <input checked="" type="checkbox"/> Stella Hickey, Secretary/Treasurer* | <input checked="" type="checkbox"/> Greg Musil, Ambassador* |
| <input checked="" type="checkbox"/> Jason Servatius, 2 nd Vice President* | <input checked="" type="checkbox"/> Vickie Musil, Ambassador* |
| <input type="checkbox"/> David Sellers, Immediate Past President | |

GUESTS:

Eriks Gabliks, DPSST Director
Mark Barker, Scio Fire*
Sandra Briggs, N Lincoln

**Via Conference Phone*

STAFF:

Jessica Carpenter
Genoa Ingram

INVOCATION:

Sandra Briggs provided the invocation.

ADDITIONS TO AGENDA

Add shirts under old business.

MINUTES

Motion: Moved by 2nd VP Servatius and seconded by Director Thomas to approve the minutes of the October 17, 2014, meeting as presented. **Motion passed**

GUEST REPORT

Director Eriks Gabliks provided a report on DPSST. (EXHIBIT A)

FINANCIAL REPORT:

Staff summarized the financial reports provided in the meeting packet.

Motion: Moved by 1st VP Hickey and seconded by 2nd VP Servatius to approve the financial report as presented. **Motion passed.**



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COMMITTEE REPORTS:

- a) **Ambassador Program** – It was noted that there are three candidates for Ambassador: Mark Barker, Spencer Davison and Nathan Tuttle. All three have submitted their paperwork.

Motion: Moved by Treasurer Stella Hickey and seconded by 2nd by VP Servatius to accept all three applicants *en bloc*. **Motion passed.**

- b) **Budget** – Staff noted that the \$5000 grant for Travel Pendleton had been added in order to provide for a balanced budget. Conference registrations would also need to be increased by \$35. New expenditures were also listed.

Motion: Moved by 1st VP Hickey and seconded by Treasurer Stella Hickey to approve the budget. **Motion passed.**

- c) **Bylaws** – No input received. The Committee has approximately two months to provide suggested changes. President Parks asked that the Committee submit any changes by the January 10, 2015, meeting.
- d) **Conference** – 1st VP Hickey reported that he would be participating in a walk-through of the Blue Mountain Community College facility. President Parks asked that the following issues be addressed:
- Number and capacity of classrooms;
 - Availability of combined breakfast and Business Meeting venue;
 - Vender set-up.

Staff offered to provide any additional information that may be needed. David Jenson of DPSST has indicated that he will be in Ontario that week and unable to serve as an instructor. Instructors are needed for Instructor 1, Instructor 2 and May Day. Eriks indicated that he will have suggestions for instructors by Wednesday. Chief Jason Walker has offered to teach in exchange for a complimentary registration for one of his people. A barbeque is being planned for Wednesday evening in conjunction with the host department. The upper parking lot and the breakfast venue are large enough to accommodate vendors and the silent auction. Auction items are being identified with assistance from Travel Pendleton. Inmate-crafted items may also be available. Director Gabliks offered to provide either three instructors or \$3,000 to cover the cost of three instructors. Speakers were discussed, as well as applications for grants and scholarships. Treasurer Hickey reported that she is seeking \$30,000 in grant monies.

- e) **Grants and Scholarships** – No report.
- f) **EMT Advisory Committee and OFCA EMS Section** – 1st VP Hickey reported that he is waiting for the minutes of the September meeting.
- g) **Governor’s Fire Policy Council** – No report.
- h) **Fire Policy Committee** – No report.
- i) **NVFC** – No report
- j) **Legislative** – In the interest of time, staff will send out an email update.



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- k) **Surplus Program** – Greg Musil reported that the City of Sutherlin had made use of turnouts. Greg had forwarded an OVFA application to Gene.

OLD BUSINESS:

- Challenge Coins – Staff is awaiting sample coins.
- Chaplain Selection – The Committee has not yet acted.
- Banking – President Parks reported that the transition to Chase bank had been completed. President Rex Parks and Genoa Ingram had filed their signature cards. Past President David Sellers and Treasurer Stella Hickey have 30 days (until December 21) to submit their signatures at any Chase branch.
- Online Sales – No report.
- Junior/Explorer Council – No report.
- Polo Shirts – Board members recalled that they had agreed to purchase three shirts per Board member at \$21 per shirt plus \$3.00 for embroidery. Board members were asked to email their sizes to 1st VP Hickey and he will forward the invoice to staff. Ambassadors will each receive one shirt in light blue.

NEW BUSINESS:

- Future Meeting Dates – The December 5 meeting is cancelled; the January meeting will be held in conjunction with the Volunteer Chiefs Roundtable at DPSST on January 10 at 1400 hours (2:00 p.m.).
- NVFC All State – Staff provided an overview of conversations with NVFC, including the list of benefits and the opportunity for OVFA members to join at a reduced rate of \$15.00 rather than \$30.00.
- Go Fund Me – The Board discussed the Go Fund Me campaign, and agreed that any funds should be dedicated to conference training and scholarships, preferably in a separate account.

BOARD REPORTS:

- Vickie – No report
- Greg – No report
- Jason – No report, other than his department has promoted a couple of people and has a Fire and Life Safety position open which he is applying for. A staff assistant position is also open.
- Mark Barker – No report
- Laura – Her EMT class is going well. Midterms are coming up and she is currently holding on to an “A” grade.
- Sandra – No report
- President Parks – The District Bond measure passed on November 4 and the bonds can be sold immediately. The new station can now be completed and another can be renovated; SCBAs will be replaced and radios updated. He is scheduled for carpal tunnel surgery on December 10 and will be out of commission until February 11. He asked Board members to be aware of the Department of Forestry’s reclassification of forest



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land which will divert funds away from fire districts. The assessment on the first five will go to the fire districts, the remaining funds will go to ODF.

ADJOURNMENT

There was no further business and the meeting was adjourned at 1935 hours.

Transcribed by:

Genoa Ingram, OVFA Staff

DPSST Update for OVFA – November 21, 2014

Eriks Gablicks, Director

FEMA Assistance to Firefighters Grants (AFG) Open: The FY 2014 AFG application period will open on Monday, November 3, 2014, at 8 am EST, and will close on Friday, December 5, 2014, at 5 pm EST. The FY 2014 AFG Funding Opportunity Announcement (FOA) was published to the AFG website on Wednesday, October 29, or early Thursday, October 30. AFG resources available as follows:

- AFG Home Page: www.fema.gov/firegrants
- AFG Regional Representatives: <http://www.fema.gov/fire-grant-contact-information>
- AFG Help Desk: E-mail: firegrants@fema.dhs.gov
- Telephone Toll-Free: 1-866-274-0960

NFPA Fire Officer: The Fire Policy Committee (FPC) met on August 27, 2014 to discuss and review the recommendations of the NFPA Fire Officer Task Force. The FPC had concerns regarding some of the recommendations presented by the Task Force and requested the Task Force asked it be sent back for further discussion. If you have questions, please do not hesitate to contact Julie Olsen-Fink at 503-378-2297 or email Julie at Julie.olsen-fink@state.or.us
History: The Task Force originally concluded their On June 26, 2014, the Standard for Fire Officer Professional Qualifications, National Fire Protection Association (NFPA) 1021 Task Force, convened at the Department of Public Safety Standards and Training. The Task Force commenced work at the direction of the Fire Policy Committee (FPC) to review the currently adopted 2009 Edition against the proposed 2014 Edition.

NFPA Rescue Technician: On August 11, 2014, the National Fire Protection Association (NFPA) 1006 Technical Rescuer Task Force convened at the Department of Public Safety Standards and Training (DPSST) at the direction of the Fire Policy Committee (FPC) to discuss and review the 2013 standards. The Task Force determined it would be in the best interest of the Oregon Fire to propose the adoption of the 2013 Edition of NFPA to the FPC. In an effort to better explain the process, the task force worked on concert with DPSST to create a guide to assist in the process of understanding the impacts and proposed changes. Their work is still in draft process and will be presented to the FPC in November. NFPA has created changes to the standards. The Task Force and DPSST would encourage you to review the changes when it became available for review in public comment. This has not opened for public comment and still needs to be reviewed by the Fire Policy Committee and the Board. Once it becomes available for review, DPSST staff will post the notification on our webpage. If you have questions, please do not hesitate to contact Julie Olsen-Fink at 503-378-2297 or email Julie at Julie.olsen-fink@state.or.us

Maintenance Re-Certification: Maintenance Re-Certification is in full swing! I'm certain you're hard at work preparing the documents to resubmit to DPSST before the December 31, 2014 deadline. If you have questions or concerns please contact Tina Diehl who can assist you. She can be reached at 503-378-2297 or by email at tina.diehl@state.or.us. 295 packets were sent to the Oregon fire service. Please remember Tina will process them in accordance to the date they

were received at DPSST. If you have any questions regarding the process please let us know so we can assist you.

Fallen Fire Fighter Memorial - The Fallen Fire Fighters Memorial was held on September 18, 2014 at 1:00 at that Public Safety. We honored five fallen fighters this year who made the ultimate sacrifice and died while in service to others. This year's keynote speaker is Chief Ron Ronald Jon Siarnicki, the National Fallen Fire Fighters Foundation's Executive Director. More than 500 attended this year's event and we are very appreciative of the support the Oregon fire service offers each year to make this ceremony possible.

Upcoming Task Forces: Urban Search and Rescue and NFPA Marine Land-Based Fire Fighter

Vent Props on Order: DPSST received a FY2013 Assistance to Firefighters Grant (AFG) award for \$123K. The financial support received from the AFG process will be used to purchase two (2) Mobile Ventilation props. These props will be managed and maintained by the DPSST Fire Training staff. A course delivery timeframe is subject to the State of Oregon bid process, prop production timelines, curriculum development and regional scheduling. More information about this outstanding training opportunity will be provided over the coming months.

Tactical Training Tower at OPSA: DPSST has completed maintenance and overhaul of the existing burn prop within the Tactical Tower at the Oregon Public Safety Academy in Salem. This prop work was completed by ProSafe LLC. Point of contact for use of the tower and the prop is Lt Chris Griffin (503)373-2158.

Active Shooter: DPSST Fire and Law Enforcement staff is working together to present 'Active Shooter' training throughout the state. DPSST staff are using national guidelines as the basis for the training program which can be found on-line at:
http://www.usfa.fema.gov/downloads/pdf/publications/active_shooter_guide.pdf Keep tabs on this training opportunity through your Fire ListServe subscription. Don't have a ListServe subscription? It is free. Contact Thelma Denney at thelma.denney@state.or.us

Winter Fire School 2015: February 21-22, 2015 at the Oregon Public Safety Academy

- Strategy & Tactics for Initial Company Operations: (16 hour class) (FGL – FO I)
- Incident Safety Officer: (16 hour class) (FGL – FO I or FO II)
- Preparation for Initial Company Operations: (16 hour class) (FGL)
- Training Operations in Small Departments (Maintenance)
- Health & Safety Officer: (16 hour class) (FO I or FO II)
- Leadership II (Maintenance)
- Decision Making for Initial Company Operation: (FGL – FO I)
- Vehicle Extrication: (16 hour class) (FF II)
- Chief's Toolbox 7, 8, & 9: (16 hour class) (Maintenance)

The registration form is available on the DPSST website at <http://www.oregon.gov/DPSST/FT>. Look for "Fire Training News" and select the "Winter Fire School 2015" link. This action will open the flyer (allowing you to select a class and register for Winter Fire School). Fax applications to: Thelma Denney, Fire Training, (503)-378-3345, any questions? Email or call Thelma at 503-378-2408, or E-mail: thelma.denney@state.or.us.

NFA Class at DPSST/OPSA: NFA N0332 - Effective Leadership Skills for Fire and EMS Organizations: DPSST, in conjunction with FEMA Region 10 and the NFA, is pleased to host this 10-day course at the Oregon Public Safety Academy from January 19-30, 2015. The class is designed to prepare Fire/EMS managers to work more effectively with other personnel in their organizations. Participants begin with a critical self-assessment of their individual managerial strengths and weaknesses, which results in a specific plan for their own professional and personal development. Techniques for creating effective organizational environments are defined. Components of a successful human resource development plan are examined. Prerequisites: ICS 100 level and ICS 200 level training. Preferred courses are Q462 and Q463 available through NFA Online at www.nfaonline.dhs.gov. Chief's signature attests that the applicant has completed this required training. Register: http://www.usfa.fema.gov/downloads/pdf/ff_119_25_1_75_5.pdf. Once you have completed the NETC 119-25-1 form, fax to Thelma Denney @ 503-378-3345. Deadline for registration is December 10, 2014.