



# Oregon Volunteer Firefighters Association

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“Representing Those Who Volunteer”

## OVFA Board Meeting

### Minutes

Oregon Fire Service Center – Salem, Oregon

March 21, 2014 – 1800 Hours

#### CALL TO ORDER:

President Sellers called the meeting to order at 1808 hours.

#### ROLL CALL:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> David Sellers, President                     | <input checked="" type="checkbox"/> Analisa McKinley, Director |
| <input checked="" type="checkbox"/> Rex Parks, 1 <sup>st</sup> Vice President    | <input checked="" type="checkbox"/> Jason Servatius, Director  |
| <input checked="" type="checkbox"/> Stella Hickey, Secretary/Treasurer*          | <input checked="" type="checkbox"/> Greg Musil, Ambassador     |
| <input checked="" type="checkbox"/> Kirt Hickey, 2 <sup>nd</sup> Vice President* | <input checked="" type="checkbox"/> Vickie Musil, Ambassador   |
| <input type="checkbox"/> David Butler, Immediate Past President                  | * <i>via telephone</i>   |

#### GUESTS:

Jeff Griffin, WHA

Gene Wright, Past President

Eriks Gabliks, DPSST

Chris Barnes, guest of Jason Servatius

#### STAFF:

Jessica Carpenter

Laureal Williams

#### INVOCATION:

President Sellers provided the invocation.

#### INTRODUCTION OF GUEST/GUEST INPUT:

President Sellers introduced and welcomed our guests.

#### ADDITIONS/DELETIONS TO THE AGENDA:

NW Expo add to old business

360 Task Force add to old business

Fire Marshal add to new business

#### MINUTES

**Motion:** Moved by Rex Parks and seconded by Analisa McKinley to approve the minutes of the February 21, 2014, meeting as presented. **Motion passed**

#### GUEST REPORT

Jeff Griffin, WHA, provided insurance summary and discussed OVFA Insurance; he noted the options for best way to insure vehicles that are donated:

Add to existing policy, which will generate a premium. Most expensive option.



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Leave it on the policy of the department that donated it, keeping the title in the department’s name. (Jeff suggested that his staff would be happy to circulate information to other departments about donated vehicle availability.)

Put it on the policy of the new department (if known).

Find a fire department that supports OVFA and have it be the recipient of the vehicle until it finds a new department.

OFDDA is insured with SDAO; ask that association to support OVFA with allowing the vehicles to be insured by OFDDA until donated to new department.

President Sellers discussed specifically what can be done to avoid a hefty fee to insure the ‘86 van. Jeff Griffin shared that his staff would like to help find a home for this vehicle and expects he and Dave Penicook can do this within the next 7-10 days.

President Sellers signed the insurance renewal, staff scanned a copy and Jeff Griffin will take the signed copy to Dona Holmes to meet the renewal due date.

Jeff Griffin discussed safety, the loss of firefighters, the change in how fires are burning and how equipment is not providing as much protection as it did years ago. Specifically face shields and cords that are melting and causing deaths.

Eriks Gabliks, DPSST, shared the Firefighter Life Safety Initiatives flyer from recent trip to Tampa and discussed safety goals. He noted a new vulnerability assessment program, a tool which will be forwarded when available, that will allow the fire department to determine potential risk based on the resources, skills, equipment available for different scenarios. Discussed President Obama’s budget suggestion which included cuts to the Fire Academy Training, he shared that history shows this funding will be put back in the budget so not to panic.

Eriks provided a written report as well.

## **FINANCIAL REPORT:**

**Motion:** Moved by Jason Servatius and seconded by Rex Parks to approve the financial report as presented. **Motion passed.**

## **STAFF REPORT:**

Staff provided updates related to membership and conference plans.

## **COMMITTEE REPORTS:**

- a) **Ambassador Program** – Nothing at this time.
- b) **Bylaws** – Staff will send out proposed dues changes, post on website, and will send out with conference announcements.
- c) **Conference** – The Conference Committee met on Thursday, February 27, at the North Lincoln Taft Station. President Sellers and Jessica Carpenter attended along with numerous representatives from departments from that area. The next meeting is



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scheduled April 1 to finalize details. April 19 will be the OVFA Board Meeting and walk through. The board discussed that Jim Bolton is not available to instruct the Rope Rescue class this year, Jim Oeder has inquired about other instructors but nothing has been determined at this time. Board discussed considering a standalone Rope Rescue class and tabled any related decision at this time.

- a. Local Vendors – Greg Musil inquired about possibility of discount for local vendors. Board discussed that this might open up issues if offered to some but not others.
- b. Discussed merchandise needs – do we need more clothing, window stickers – Analisa will work on the window sticker.
- c. Miss Oregon is willing to attend but requires a \$250 appearance fee. Discussed if her participation would draw any new attendees and cover this fee or if it would just be a novelty attraction. By consensus, the board determined that she is not the right fit at this time.
- d. 2015 – Stella and Kirt are tracking down instructors now and working on the conference logo. They are confirming plans with Pendleton for the visit/tour.
- d) **Grants and Scholarships** – Clackamas plans to use the scholarships they received for hosting last year’s conference and hopes to send additional attendees.
- e) **EMT Advisory Committee and OFCA EMS Section** – Upcoming meeting in Bend, not able to attend but he will get minutes and distribute to board.
- f) **Governor’s Fire Policy Council** – Next meeting in April. One issue – email from OSP Major requesting input for replacement of State Fire Marshal.
- g) **Fire Policy Committee** – Written report provided, see attached.
- h) **NVFC** – Dues have been paid, staff still need updated contact sheet.
- i) **Legislative** – Reported on the 911 bill.
- j) **Surplus Program** – Nothing to report at this time.

## OLD BUSINESS:

- Memorial Fund/Randy Carpenter Fund – Staff has been in touch and was provided with specific criteria for requesting funds. Staff is compiling the required information and will continue to work on this funding opportunity.
- Nametags – Staff shared a list of name badges for review and to solicit the names of any Past Presidents who may have been omitted inadvertently
- Challenge Coin – Waiting on logo for conference.
- Gaming Application – application is in the works, need some additional information but should be completed soon.
  - Jason reported that if we do raffle a rifle the winner will need to go to Coos Bay to retrieve the rifle from the business of his father in-law who will be assisting with the purchase of the rifle at his cost.
  - Board discussed is a rifle the right item for a raffle, are there other raffle items that might draw sales? Staff will continue with gaming application and board will bring ideas for raffle items that may be a big draw but not an issue with bad PR.



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- DMV Letter for Oregon Fire Museum – OVFA has provided letter, Dave Butler is working on letter from Klamath FD #4.
- Volunteer Firefighter Plates – they did not sell in the timeframe that DMV desired so the project was not extended. The plates that were created have all been sold and there is no plan for future production.
- NW Expo – May 16-17 – Thursday night setup, Friday night board meeting in Portland at Hayden Island FD. President Sellers asked board members to check schedules and let him know if they are available for setup and/or working the booth. California Casualty has offered to share our booth and the expense this year; President Sellers will send information to Brian Goodman for their portion of the booth expense.
- 360 Task Force – President Sellers has received some calls about the work of the task force, some callers are upset at the support from OVFA for the changes to reimbursements/payments to volunteers, and after discussion many see the reason for the necessary changes.

## **NEW BUSINESS:**

- **Strategic Plan** – tabled now due to timing.
- **Chaplain** – Reviewed the interest received in response to the email staff sent out seeking to fill the vacant position of OVFA Chaplain. At this time, we have received three written replies and President Sellers has received a verbal response. Board discussed the variety locations and the possibility of maybe a Chaplain team with one lead. Discussed having past OVFA Chaplain Detherage to be part of the process. Staff will request resumes from any that did not send one and also check into Critical Incident Debriefing Training. Next step, potential interviews at the NW Expo.
- **Fire Marshal** – President Sellers noted that Jim Walker has been named Interim State Fire Marshal.
- **Correspondence** – Staff shared recent correspondence and picture for received from the Oregon Burn Center in appreciation for the donation made by the OVFA.

## **BOARD REPORTS:**

- a. Analisa McKinley – Almost completed business degree. Might be taking over a graphic design company.
- b. Kirt Hickey – Nothing at this time.
- c. Stella Hickey – Oregon Fire Corp just filled out dues paperwork for OVFA. Combat event is almost completely funded. Going to Ohio in April for a conference.
- d. Rex Parks Sr – New station arrived from Ontario and has been assembled. Held 50<sup>th</sup> Anniversary Open House two weeks ago.
- e. Jason Servatius – Department has approval to add a position that was removed due to budget cuts. Passed and finished the classroom portion of the Advanced EMT course. Officially was sworn in as reserve officer in Butte Falls. Finalized addition for creating different levels of volunteers. Chris Barnes is submitting application for the new volunteer position Fire and Life Safety.



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- f. Vickie Musil – Genoa and Victoria visited Sweet Home to share about membership with OVFA. Represented OVFA at the recent Toledo Volunteer Meeting. KickStarter video production will begin next week at Antique Powerland.
- g. Greg Musil – OVFA Commercial is running in Lincoln City and Newport Theaters. Recruitment is going well along the coast, continuing to work on new process. Oregon Fire Museum having lots of presentations, planning lots of fundraising, and preparing KickStarter video.
- h. President Sellers – Attended the Boring/Clackamas Banquet. Nestucca held their banquet recently as well. Chief Weiland praised the volunteer association.

### **ADJOURNMENT**

There was no further business and the meeting was adjourned at 2127 hours.

Transcribed by:

Jessica Carpenter, OVFA Staff