



# Oregon Volunteer Firefighters Association

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“Representing Those Who Volunteer”

## OVFA Board Meeting

### Minutes

North Lincoln Fire & Rescue Taft Fire Station – Lincoln City, Oregon  
April 19, 2014 – 1200 Hours

#### CALL TO ORDER:

President Sellers called the meeting to order at 1208 hours.

#### ROLL CALL:

- |                                                                                 |                                                                |
|---------------------------------------------------------------------------------|----------------------------------------------------------------|
| <input checked="" type="checkbox"/> David Sellers, President                    | <input checked="" type="checkbox"/> Analisa McKinley, Director |
| <input checked="" type="checkbox"/> Rex Parks, 1 <sup>st</sup> Vice President   | <input checked="" type="checkbox"/> Jason Servatius, Director  |
| <input checked="" type="checkbox"/> Stella Hickey, Secretary/Treasurer          | <input checked="" type="checkbox"/> Greg Musil, Ambassador     |
| <input checked="" type="checkbox"/> Kirt Hickey, 2 <sup>nd</sup> Vice President | <input checked="" type="checkbox"/> Vickie Musil, Ambassador   |
| <input type="checkbox"/> David Butler, Immediate Past President                 | * <i>via telephone</i>                                         |

#### GUESTS:

Gene Wright, Past President  
Denise Sellers, guest of David Sellers

#### STAFF:

Jessica Carpenter  
Laureal Williams

#### INVOCATION:

President Sellers provided the invocation.

#### INTRODUCTION OF GUEST/GUEST INPUT:

President Sellers introduced and welcomed their guests.

#### ADDITIONS/DELETIONS TO THE AGENDA:

NW Expo added to old business  
May Board Meeting added to old business  
Raffle items added to old business

#### MINUTES

**Motion:** Moved by Rex Parks and seconded by Kirt Hickey to approve the minutes of the March 21, 2014, meeting as presented. **Motion passed**

#### FINANCIAL REPORT:

Staff summarized the financial reports provided in the meeting packet. The Board asked staff to provide a list of past members who have not renewed their membership for review at the May meeting.

**Motion:** Moved by Jason Servatius and seconded by Kirt Hickey to approve the financial report as presented. **Motion passed.**



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## CONFERENCE UPDATE:

Staff provided updates related to conference planning, including status of:

Conference brochure and registration form

- Revise registration form to include contact information for participant's department/district

Instructors and courses

- Missing contracts for a few instructors
- Missing descriptions for a few courses
- Staff directed to investigate opportunity for adding a Chiefs' Toolbox course

Firefighter of the Year Award

- Application currently available on line
- Reminder notice will be sent with conference brochure and registration form
- President Sellers offered to retrieve the trophy from Multnomah County RFPD #14

Conference lodging for Board members

- Rex Parks, Dave Sellers, and Greg and Victoria Musil confirmed that they have made alternate plans for lodging

Host Departments Award

- Consensus of the Board to provide a certification of appreciation and registration scholarship for 2015 Conference

Vendors

- Complimentary invitation to chief officers and training officers to attend Vendor Night
- Pricing and logistics for *local* vendors
- \$250 fee for Thursday and Friday exposure; \$100 fee for Thursday night only
- Advertising local vendor option will be promoted through host departments
- \$300 donation provided by Gene Wright will be divided among three local vendors (including Waves End)

Silent Auction

- Board members encouraged to solicit silent auction donations from their home departments

Keynote Speaker

- Jim Oeder to contact Chief Kevin Henson regarding serving as keynote speaker

Live Auction

- President Sellers is overseeing renovation and decoration of fire hydrants donated by Tualatin Valley Water District

Raffle Item(s)

- BBQ grill available from Mac Grills at discounted price
- Chainsaw discussed as potential raffle prize – Stella and Kirt Hickey will investigate options



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### Complimentary Registrations for Fire Service Officials

- President Sellers will extend an invitation to the conference to Interim State Fire Marshal Jim Walker, OFDDA President Don Trotter, OFSOA President Susan Shepard, and OFCA President Ted Kunze

### **OLD BUSINESS:**

- Chaplain Candidates – Based on the number of individuals who expressed interest in serving as the Association’s chaplain, the Board discussed the opportunity to engage regional chaplains as well as appointing one chaplain to coordinate the group’s efforts. Staff was asked to provide a draft candidate questionnaire and chaplain job description for review at the May Board meeting.
- NW Expo – The Board discussed the logistics of placing and staffing the Association’s booth at the NW Fire & Rescue Expo (May 16 – 17). President Sellers will contact California Casualty to discuss sharing the space and the rental fee.
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### **ADJOURNMENT**

The next OVFA Board meeting will be conducted at the Hayden Fire Station, 5 p.m. on May 16. There was no further business and the meeting was adjourned at 1220 hours.

Transcribed by:

Laureal Williams, OVFA Staff