



# Oregon Volunteer Firefighters Association

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“Representing Those Who Volunteer”

## ***OVFA Board Meeting Minutes***

OVFA Office, Salem, Oregon  
January 9, 2016 2:00 pm

### ***CALL TO ORDER:***

President Parks called the meeting to order at 1405 hours.

### **ROLL CALL:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Rex Parks, President                            | <input checked="" type="checkbox"/> Zack Wilson, Director*   |
| <input checked="" type="checkbox"/> Kirt Hickey, 1 <sup>st</sup> Vice President*    | <input checked="" type="checkbox"/> Mark Barker, Director    |
| <input checked="" type="checkbox"/> Stella Hickey, Secretary/Treasurer*             | <input checked="" type="checkbox"/> Greg Musil, Ambassador   |
| <input checked="" type="checkbox"/> Jason Servatius, 2 <sup>nd</sup> Vice President | <input checked="" type="checkbox"/> Vickie Musil, Ambassador |
| <input checked="" type="checkbox"/> David Sellers, Immediate Past President         |  |

### **GUESTS:**

Jerry Kearney, Clackamas Fire #1  
Gene Wright, Past President  
Jim Oeder, Past President

**\*Via conference call.**

### **STAFF:**

- |   |
|---|
| <input checked="" type="checkbox"/> Jessica Carpenter |
| <input checked="" type="checkbox"/> Genoa Ingram      |

### INVOCATION:

Past President Sellers provided the invocation.

### ADDITIONS TO AGENDA

- None.

### MINUTES

**Motion:** Moved by Director Barker and seconded by Director Servatius to approve the minutes of the October 16, 2015. **Motion passed.**

### FINANCIAL REPORT:

**Staff summarized the financial reports provided in the meeting packet.**

**Motion:** Moved by Past President Sellers and seconded by Director Barker to approve the financial report as presented. **Motion passed.**

### COMMITTEE REPORTS:

- Ambassador Program** – Stella indicated that she and Kirt have reached out Samantha Theobold from Toledo, who had run for the board in Pendleton to see if she is interested in being an Ambassador. No reply back yet.

- b) **Budget** – The draft budget was discussed. It has been reviewed and blessed by the committee and board, it was sent to two at-large members for review and input, Allen Montgomery and Jim Oeder. Both agreed to review and share any questions/input so that it can be approved. It is a budget that shows a negative net income but has a note of funds from the Hotel Modera funds raised received in 2015 are earmarked for the 2016 Budget training efforts. OVFA Board feel these funds will allow them to better meet the need for regional training. Motion to accept the 2016 budget, Director Servatius, and 2<sup>nd</sup> by Director Barker. **Motion Passed.**
- c) **Bylaws** – Board needs to do a final review of the proposed changes so an email can go out to members for review before conference. If needed a conference call can be scheduled to discuss. When reviewed and approved, board will confirm with staff it will be sent out to membership and posted on website.
- d) **Conference** –
- **2016 Conference** – Staff reviewed the list of confirmed courses and instructors. It was noted that fewer classes may help to fill the class quotas requested by confirmed instructors. Jerry Kearney offered to contact Clackamas Fire instructors if needed. Clackamas instructors might also be available for 2017. Board members discussed the possibility of scheduling several years out, particularly in the Central Oregon area.
  - **2017 Conference** – discussed potential locations, Southern Oregon, Southern Oregon Coast – Staff and Jason are both checking with contacts to see level of interest. Discussion about central Oregon, possible Bend area if there is interest in the smaller departments around Bend. Stella suggested the community college; Jim Oeder is going to contact Jake Campbell about what might be available in that area.
- e) **Grants and Scholarships** – Discussed potential scholarships in the name of the fallen firefighters from Washington, suggested that staff contact Allen Montgomery and ask for his assistance in contacting Washington Association. Discussed increased scholarships for Oregon attendees as well. Staff discussed the Woodburn Company fundraising opportunity and staff will be filling out application in February. Confirmed DPSST Training Grant. Stella has sent out notice to past vendor/sponsors and is working on the TransCanada grant, working on 3 year grant. Stella will check in with Chase about charitable giving options. Jerry Kearney suggested that OVFA check with Fred Meyers about fundraising potential, staff will check into this. Jim Oeder suggested we look into Walmart as a potential grant resource, staff will check into this. Staff will ask Dave Butler about any contacts at Lebanon Chamber for potential support and also ask for an update on Dutch Bros fundraising during conference.
- f) **EMT Advisory Committee and OFCA EMS Section** – Kirt was not able to attend the recent meeting, he will continue to email information as he receives it.
- g) **Governor’s Fire Policy Council** – Past President David Sellers reported that the Council is scheduled to meet on January 26 at 1:00 p.m. Les Hallman will replace Greg Keller and has indicated a willingness to serve as Chair. Past President David Sellers reported that the Council is scheduled to meet on January 26 at 1:00 p.m. Les Hallman, Chief at Newburg Fire, will replace Greg Keller and has indicated a willingness to serve as Chair. The Rural Communities and Law Enforcement Task Force continue to be active.

- h) **Oregon Life Safety Team** – Discussed that there is an open spot for OVFA on this committee, David Sellers will check on the meeting schedule and contact for anyone that might be interested.
- i) **Fire Policy Committee** – No report at this time.
- j) **NVFC** – Allen Montgomery attended conference, no report at this time.
- k) **Legislative** - Staff reported that legislators will meet for legislative days the following week to introduce bill drafts for the upcoming short session. One concept that will be brought forward is the Ground Emergency Medical Transport (GEMT) concept being brought forward by Tualatin Valley. TVF&R is discussing a proposal that would provide cost recovery for transport via Medicaid through the State of Oregon, most likely via the Oregon Health Authority.
- l) **Surplus Program** – President Parks reported that David Butler has been screening calls more carefully to make sure donated items are usable. The City of Antelope may retain their donation for use at Shaniko.

#### **OLD BUSINESS:**

- Chaplain Selection – No report at this time. David Sellers will be making calls to determine if there is still interest from those that originally sent applications.
- Review August Action Items - marked off items that have been completed, updated tasks that still need to be completed.
  - Banners discussed, one in Lebanon, one in NLFR, and one in Cloverdale. California Casualty needs to be contacted to see if they are willing to support replacement of banners.
  - Discussed a User Agreement for use of the banner. Stella will work on creating this and managing the tracking of where the banners are being used.
  - Discussed contacting Stayton Fire about if the recruitment will be beneficial and if they might be interested in helping manage it.
  - Stella will work on option with NVFC banners as a resource.
  - Bow Donation – Mark Barker and Kirt Hickey reported that they would be following up now that archery season is over.

#### **NEW BUSINESS:**

- March Walk Through – discussed dates, March 5 worked best for board members – staff contact Lebanon to see if that works. Meeting and walk through both on March 5. 10 am meeting and then walk through if possible.
- Hartford Insurance – discussed supporting another insurance company and determined that being a vendor would be the best option for this company at this time. Board decided that inviting them present to the group in March or May would be the best way to determine what service they offer.

- Seattle Stair Climb – Discussed request and determined that there is no fair way and we are not able to accommodate individual requests.
- Hotel Modera Thank You – Discussed a plaque, some t-shirts, challenge coins and maybe having our May meeting at their location to present the appreciation to them.
- Membership Letter – Discussed changes to the letter that will go out with membership renewal notices this year. Board provided input to the letter from last year; staff will update and get notices out by end of this year.
- Volunteer of the Year – Gene Wright asked if OVFA is making sure that we give plenty of notice to nominees about the banquet and increase participation. Jerry Kearney asked if there has been any consideration for a Support Volunteer of the Year, board agreed that these people could be eligible for both Volunteer of the Year and Lifetime Achievement.
- Staff mentioned excessive amount of boxes and OVFA items in the basement, staff would like some direction on how to downsize the OVFA items that are likely no longer needed.

#### **BOARD REPORTS:**

- Kirt Hickey – Went on fire call
- Zack Wilson – Went on fire call
- Stella Hickey – Fire Corps conference in April. Did training with NVFC recently. Potential trip to Texas to do a presentation.
- Jason Servatius – Chief Edwards will be retiring from JCFD #3 at the end of the year. He will be an interim chief after this with JCFD #4.
- David Sellers – Needs letter for hydrants, staff will assist. Working on getting new donated hydrants for this year's event. Will present check at the next Burn Center Meeting. He will attend the combination Roundtable in February for OVFA. His dad did retire and his schedule will not always be as flexible as it has been.
- Rex Parks – Moved into North Station, a few volunteers went to South Dakota to check on new trucks reported back about progress, should be done in Spring. South Station will be rebuilt.
- Mark Barker – No report.
- Greg Musil – No longer with Depoe Bay, the SAFER grant expired. Going to school and volunteering with Scio/Crabtree.
- Vickie Musil – Starting next week to work part time with Court Street Consulting.

#### **ADJOURNMENT**

There was no further business and the meeting was adjourned at 1726 hours.

Transcribed by:

Jessica Carpenter, OVFA Staff

