



# Oregon Volunteer Firefighters Association

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“Representing Those Who Volunteer”

## OVFA Board Meeting

### Minutes

OVFA Conference Room – Salem, Oregon  
December 17, 2010 – 18:00 Hours

#### CALL TO ORDER:

President Mullen called the meeting to order at 18:23 hours.

#### ROLL CALL:

- |                                                                      |                                                               |
|----------------------------------------------------------------------|---------------------------------------------------------------|
| <input checked="" type="checkbox"/> Scott Mullen, President          | <input checked="" type="checkbox"/> David Sellers, Director   |
| <input type="checkbox"/> Dave Butler, 1 <sup>st</sup> Vice President | <input checked="" type="checkbox"/> Rex Parks Sr., Director   |
| <input checked="" type="checkbox"/> Lori Albert, Secretary/Treasurer | <input checked="" type="checkbox"/> Aaron Gibbens, Ambassador |
| <input type="checkbox"/> Tina Greiner, Immediate Past President      | <input type="checkbox"/> Richard Detherage, Chaplain          |

#### STAFF:

Mary Tucker  
Genoa Ingram

#### ADDITIONS/DELETIONS TO THE AGENDA:

- Randy Simpson Retirement
- Relief Fund Close-out

#### GUEST INPUT

- None.

#### MINUTES

**Motion: Moved by David Sellers and seconded by Rex Parks to accept the minutes of the November 13, 2010 minutes as amended. Motion passed.**

#### FINANCIAL REPORT:

- Lori Albert reviewed financial statements along with the proposed 2011 budget.

**Moved by Lori Albert and seconded by Rex Parks to pay the NVFC membership dues in the amount of \$500. Motion Passed.**

#### STAFF REPORT:

- Genoa Ingram reported that she had met with Sam Phillips regarding the LEPC grant and some adjustments were being made at the suggestion of the Office of State Fire Marshal, including an adjustment to certain articles to be used for training that are disallowed.
- Genoa Ingram reported that the legislature will gavel in in January and then return on February 1.

- Mary Tucker asked for direction regarding the Oregon State Firefighters Training and Emergency Relief Fund. President Mullen will produce additional paperwork. Staff was tasked with designing a standardized Relief Fund Application for the website. Jack Carriger will be asked to close the U.S. Bank account.

#### **COMMITTEE REPORTS:**

**a) Ambassador Program**

Aaron Gibbens reported that he had attended the meeting at Applegate Fire and reported on OVFA activities. He reported that he was impressed with the Department and was following up to see how the visit was received and if there were additional needs.

**b) Conference**

President Mullen asked if staff had received the contract for Chinook Winds. Staff has received the IAP but not the contract. He asked that staff coordinate the facility and agenda and the Board would handle the classes. Six of the classrooms previously reserved will be relinquished as they will not be needed. Registration fees were confirmed at \$275 before June 1 for members; \$325 for non-members. Staff was asked to invite Mick Sneddon and the Charleston's Volunteer Association President to the next meeting to discuss the 2012 Conference. Clackamas Fire has also expressed interest. Dave Sellers and staff will attend the Clackamas Board meeting on Monday. He also requested assistance and direction with regard to vendor night. Staff will draft a letter of invitation to vendors for Dave's review.

**c) EMT Advisory Committee**

No report.

**d) Governors Fire Policy Council**

President reported that the Council would like an OVFA representative on the Fire District Annexation Committee.

**e) Fire Policy Committee**

Scott Stanton forwarded his written report.

**g) NVFC**

No report.

**h) Legislative Staff**

Included in staff report.

**i) Surplus Program**

President Mullen reported that Dave Butler had secured some additional items. He suggested that the Board meet in the near future to take inventory.

#### **OLD BUSINESS:**

- Staff distributed the membership packets which included the proposed Bylaw amendments for review by the Board. Board members discussed changes to the Board structure and terms and approved the packet for mailing.

- President Mullen discussed the Fire Summit scheduled for January 6 & 7 and reminded those attending to register. Additionally, he reminded Board members of cutback in mileage and travel beginning January 1.
- President Mullen reviewed the objectives outlined in the OVFA Strategic Plan and announced that Joe and Elaine Parrott should be invited to one of the Spring meetings.

#### **NEW BUSINESS:**

- The Board discussed the vacancy to the 2<sup>nd</sup> Vice President's position following a recent resignation. Board members expressed a preference to resolve any issues and deferred any action until the January meeting. If a vacancy occurs, Board members suggested Aaron Gibbens as replacement. Staff was asked to contact Dave Butler regarding orders of OVFA dress shirts.
- The Board discussed the appointment of Brian Zauber as an ambassador. Staff will contact him to solicit a letter from his Chief and an application.
- President Mullen reported that he will not be able to attend Randy Simpson's retirement party but has asked Jim Oeder to stand in for him representing OVFA.
- Moved by Sellers and seconded by Lori Albert to award life membership to Randy Simpson and provide a plaque. Motion passed.

#### **BOARD REPORTS:**

- President Mullen reported on behalf of Dave Butler that Lebanon is holding a benefit breakfast the following Sunday at 7:00 for one of the city officers had been injured.
- President Mullen reported that he has been contacted by OSP to sit on the interview panel for selection of the new fire marshal. He will be out of state the last week of December.
- Dave Sellers reported that Hillsboro Fire is conducting a search for a new Chief.
- Lori Albert reported on her status as a volunteer with Polk County.

#### **NEXT MEETING**

The next meeting of the OVFA Board is scheduled for Friday evening, January 21, 2010 at 18:00 at the Office in Salem.

#### **ADJOURNMENT**

There was no further business and the meeting was adjourned at 20:51.

Transcribed by:

Genoa Ingram, OVFA Staff