



Oregon Volunteer Firefighters Association

“Representing Those Who Volunteer”

OVFA Board Meeting

Minutes

OVFA Office – Salem, Oregon

August 27, 2011 – 16:00 Hours

CALL TO ORDER:

President Dave Butler called the meeting to order at 16:12 hours.

ROLL CALL:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Dave Butler, President | <input checked="" type="checkbox"/> Kirt Hickey, Director |
| <input checked="" type="checkbox"/> David Sellers, 1 st Vice President | <input checked="" type="checkbox"/> Pete Robertson, Director |
| <input checked="" type="checkbox"/> Rex Parks, 2 nd Vice President | <input type="checkbox"/> Aaron Gibbens, Ambassador |
| <input checked="" type="checkbox"/> Stella Hickey, Secretary/Treasurer | <input type="checkbox"/> Richard Detherage, Chaplain |
| <input checked="" type="checkbox"/> Scott Mullen, Immediate Past President | |

STAFF:

Mary Tucker
Genoa Ingram

GUESTS:

ADDITIONS/DELETIONS TO THE AGENDA:

- Strategic Plan – Old Business
- Training – New Business

MINUTES

Motion: Moved by Past President Mullen and seconded by 1st Vice Sellers to approve the minutes as amended. Motion passed.

FINANCIAL REPORT:

- Treasurer Stella Hickey reviewed financial statements.

Motion: Moved by Director Hickey and seconded by Director Robertson to approve the financial report. Motion passed.

The OVFA checking account #970393559 will be updated. Lori Albert will be removed as a signer and Stella Hickey will be added.

Motion: Moved by Past President Mullen and seconded by 2nd Vice Parks to remove Lori Albert from the checking account and add Treasurer/Secretary Stella Hickey. Motion passed.

The credit card holders will be David Sellers, Stella Hickey, Dave Butler. Staff will make the appropriate changes.



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STAFF REPORT:

Legislative: Staff reported that the legislative report had been sent out. Past President Mullen and President Butler don't want to give up on the tax check off or presumptive cancer. The board discussed what the main priorities were.

Past President Mullen will be working to contact states that have the presumptive cancer program. The association has a one year deadline to get all the information. The tax check off won't be introduced again until 2013. Staff will set up a meeting with Past President Mullen and Greg Matthews.

Staff and Past President Mullen went to a workshop on the EMS bill. The new bill will not be like SB 106.

Fundraiser: OVFA had the highest walk in rate of any of the entities. Staff suggested that next year the money maker would be a food booth, maybe hamburgers and hot dogs. The board discussed the dunk tank operations.

Motion: Moved by Past President Mullen and 2nd by Secretary/Treasurer Hickey to give all proceeds from the dunk tank to Hillsboro fire. Motion passed.

Staff reported on Strategy Publishing telemarketer RFP. Fourteen Oregon companies will be targeted, with an expected return of three to four proposals. Ken Raddle from Strategy Publishing will research the telemarketing firms and present his recommendation at the next board meeting.

New business cards will be ordered. In order to save money by not reprinting cards every year, all board members will simply have Board Member as their title (instead of officer title) and ovfa@ovfa.org will be the email address.

COMMITTEE REPORTS:

a) Ambassador Program

The board discussed keeping Lori Albert as an ambassador, some concerns were raised, and the restrictions on the ambassador position were discussed. The board agreed *by consensus* not to bring Lori on as an ambassador.

The ambassador program as a whole was also discussed. Aaron Gibbens is currently the only ambassador, there was some interest expressed by Brownsville. The program has been floundering for several years and there really isn't much direction for ambassadors. Director Kirt Hickey volunteered oversee the program, Aaron Gibbens will be asked to help. Treasurer Stella Hickey reported she may have access to some funds for the program.



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b) Conference

Staff reported that on a trip to Portland for another client, she made contact with one of the planners of the 2013 Clackamas Conference, Janet Kearney. She had attended the Hermiston conference with her husband, a volunteer at Clackamas, and was already beginning to collect auction items. The board discussed the possibility of going to Oaks Park for fun night at the 2013 conference.

The new board member in charge of instructors for the 2012 conference is Dave Sellers.

Possible classes: Fire Officer Development, Rope Rescue, Chemistry for Fire Officer 1, Vehicle Extrication, Firefighter Safety

Conference 2014 could be in Pendleton and 2015 at Chinook Winds, but board still needs to discuss a joint conference with the OFIA.

c) Grants and Scholarships

Treasurer Hickey reported on gathering fire statistics for several grant applications. One grant is for conference funds, and a scholarship and another is for general funds.

President Butler received a call from Chris Mills to see if we qualify for AFG grants. Chris will be working with Sam Phillips to put together a grant for vehicle training. This would help to achieve the strategic plan goal of more regional training.

The FEMA grant still has not been closed because FEMA has not received the financial records they need, President Butler has asked Steve Schneiderman to send copies of receipts and statements to the office. If Schneiderman does not provide paperwork by the end of the month, a letter of demand will be sent to him for the paperwork and the \$2,000 that is still owed to OVFA.

If FireCorp can hold their conferences at the same time and location as OVFA, Treasurer Hickey can get funds to help allay costs. The money will help departments send attendees for less money.

d) EMT Advisory Committee

Past President Mullen and Staff attended the Workshop for the new EMS bill. Mullen reported that the whole system seems to be up in the air, Oregon has an ambulance system not an EMS system. Fire and EMS are separate. The workshop seemed to want to build a system from the ground up, but they didn't know what that system was. It was decided not to propose any bills in the near future until an EMS system can be defined. The OVFA position is that non-transporting agencies cannot be included. A task force will be put together.



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e) Governors Fire Policy Council

1st Vice President Sellers was approved to be on the Council. The next meeting is in October. The Council introduced the Air Quality Study, it was suggested that the Air Quality Committee does not mandate anything until they check with the smaller departments. A legislative report was also given.

f) Fire Policy Committee

No report.

g) NVFC

No report.

h) Legislative

The legislative report has been sent out.

i) Surplus Program

President Butler has received one application for the vehicle on the website from the Lebanon Police department. The board decided *by consensus* that if no one else responds by September 9th, the ambulance can go to Lebanon Police.

OLD BUSINESS:

- New committee assignments were made. (Exhibit A)
- Joe Parrot will be invited to the next meeting to review the strategic plan. The board will review the plan themselves over the next month and bring their notes with them.

NEW BUSINESS:

- Secretary/Treasurer Hickey reported on various trainings going on. She asked permission to post information on the website.
- President Butler reported about the letter listing all OVFA merchandise. He proposed an order form be created and sent out to the membership. The board agreed.
- President Butler asked the board to review the budget, Court Street was asked to assess their duties to see if there was anything to be cut.

BOARD REPORTS:

- David Sellers reported he may be looking for a new department to volunteer for, the volunteers are to be transitioned to non-combat positions.
- Rex Parks reported he still does not have the 2nd Vice President badge, and asked board members to review their bios and update them if needed. The department has been helping Bend FD to fight some lightening strike fires.
- Pete Robertson reported that the shirts he received from Kourosch were stained, the class A fit fine. North Lincoln has proposed a 5 year levy.
- Scott Mullen – no report.



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- Kirt Hickey reported working on forming a district with Umatilla and Stanfield. The district would be over 200 sq miles for fire and EMS. They are looking at feasibility studies now. Currently on automatic mutual aid, would improve response times because currently they are on a 10 minute delay.
- Stella Hickey reported she will be running both Washington and Oregon Fire Corp programs until she can find someone else to take over Washington. She brought some literature from the Ohio Firefighter Association and reported on their membership procedures. The Ohio Association had a brochure, maybe the OVFA should make one. She suggested the association check into tourism tax for OVFA conference.
- Dave Butler reported a first for him, a transfer to Bend. He also reported on a rash of fires, one set by arson, and a fatality.

NEXT MEETING

The next meeting of the OVFA Board will be held September 23, 2011 at 1800 hours at the Salem Office.

ADJOURNMENT

There was no further business and the meeting was adjourned at 20:10 hours (8:10 p.m.).

Transcribed by:

Mary Tucker, OVFA Staff



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EXHIBIT A

OREGON VOLUNTEER FIREFIGHTERS ASSOCIATION 2011 Committee Appointments

Audit Committee

The officers of the Association shall act as the Audit Committee during their term of office. Officer members shall be the 2nd Vice President, Secretary/Treasurer, a Director and a member of the staff. A contracted third party may be engaged as needed.

2 nd Vice President:	Rex Parks
Secretary/Treasurer:	Stella Hickey
Director:	Pete Robertson
Staff:	Mary Tucker

Budget Committee

The committee shall consist of all members of the Executive Board and two at-large representatives from volunteer agencies.

President:	Dave Butler
Past President:	Scott Mullen
1 st Vice President:	David Sellers
Secretary/Treasurer:	Stella Hickey
Staff:	Mary Tucker
At Large:	Jim Oeder
At Large:	Jack Carriger/Chief Woodson

Conference Committee

The conference committee shall oversee the efforts of the host agency and offer direction and support as needed.

President:	Dave Butler
1 st Vice President:	David Sellers (Instructors)
2 nd Vice President:	Rex Parks (Vendors)
Secretary/Treasurer:	Stella Hickey (Auction)
Past President:	Scott Mullen
Director:	Kirt Hickey (Instructors)
Director:	Pete Robertson (Vendors)
Staff:	Mary Tucker
Staff:	Genoa Ingram



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EXHIBIT A

Constitution & Bylaws Committee

The committee shall be activated at the discretion of either the President or the Board of Directors of the OVFA. Its chair person shall be appointed by the President.

Jill Dorrell
Allen Montgomery
Stella Hickey

Historical Committee

The OVFA President shall appoint an active or retired member(s) to serve as the Association Historian.

Jill Dorrell
Gene Wright

Legislative Committee

Two members of the Executive Board shall work with the Associations Governmental Affairs Representative(s) to determine a legislative agenda. These representatives will also work with other fire service agencies on common causes to the benefit of all.

Genoa Ingram
Scott Mullen
Jim Oeder

Policy and Procedures Committee

The committee shall consist the President, 2nd Vice President, Secretary/Treasurer and one Director. The full board and office staff may participate if available.

President:	Dave Butler
2 nd Vice President:	Rex Parks
Secretary/Treasurer:	Stella Hickey
Director:	Pete Robertson

Ambassador Program Committee

The Ambassador Program Committee will be comprises of the 2nd Vice President, one Director and two Ambassadors.

2 nd Vice President:	Rex Parks
Director:	Kirt Hickey
Ambassador:	Aaron Gibbens



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EXHIBIT A

Scholarship & Grant Award Committee

The committee shall consist of the OVFA’s 1st Vice President, Secretary/Treasurer, an OVFA Past President not currently on the board, a member of the Oregon Fire Instructors Association, a member in good standing from a volunteer agency, one member of the Oregon Fire Chiefs Association.

1 st Vice President:	David Sellers
Secretary/Treasurer:	Stella Hickey
Past President:	Scott Mullen
OFIA member:	
OFCA member:	

Education Committee (Out Reach Training)

The committee will bring forward potential classes to be taught both at the annual conference and other time.

Board
Conference Host

Merchandise Sales/Inventory

Two members of the Executive Board shall manage the OVFA merchandise inventory.

Dave Butler
David Sellers

Governor’s Fire Service Policy Council Liaison

David Sellers

NVFC Director & Alternate Director

Director:	Jack Carriger
Alternate Director:	Alan Montgomery